**Fall Festival – 5th Grade Haunted House  
October 23, 2015**

Hello 5th graders and families,

Ms. Barston and Mrs. Archibald have the haunted house as our Fall Festival fundraiser. The proceeds to this go towards our classroom funds so we can buy great things for our students during the school year. After a meeting with the haunted house planners, we have a basic layout of the haunted house! The highlights include: A less scary tunnel for the younger kids to navigate, a grave yard with a coffin, a creepy hospital/electrocution room, a head on a platter, and a trash monster. Below details the rooms and a list of the items needed to make the room successful.

GRAVE YARD:

In this area, there will be grave stones set up, with a cardboard coffin. We need a large cardboard box that can fit a 5th grader to set up as a coffin. Or if anyone has a Halloween coffin decoration we can borrow for the night! **A 5th grader will be needed to jump out of the coffin.**

CREEPY HOSPITAL ROOM:

In this area we need old white sheets or fabric. We will use auditorium chairs to set up as a hospital bed. We already have dismembered body parts in our collection. **A 5th grader will be needed to wrap in led lights and sit up when groups pass by.**

HEAD ON A PLATTER:

In this area we need either an old white sheet or fabric to drape over a large cardboard box that can fit a 5th grader. We will cut a hole in the cardboard box and fabric so the head is the only thing showing. We then need a platter cover or cardboard platter cover made so the **5th grade tour guides** can open in front of the groups. **A 5th grader will be needed to be the screaming head on a platter.**

TRASH MONSTER

In this area we need a trashcan that can fit a **5th grader**. This person will jump out of the can as people walk by.

KID TUNNEL

This area will be a chicken wire/fabric tunnel for the younger kids to crawl through. We have spider webs and spiders to hang. We also have crepe paper to add effect.

OVERALL NEEDS:

This haunted house is not successful unless we have your help!

The supplies we are looking for are: **black landscape sheathing to hang as walls, two large card board boxes that can fit 5th graders (one created into a coffin), 2 old white sheets that can be cut up, trashcan (clean), led lights or rope lights, a food platter cover, chicken wire or fabric tunneling, fog machine to borrow (we’ll get the permit this year), we also need to borrow a few staple guns to hang the walls.**

ADULT VOLUNTEER NEEDS:

We need set up and take down volunteers during the day and after the haunted house. We also need ticket collectors that allow small groups into the house.

Fifth graders, we need you to fill out an application to let us know how you are interested in helping with the haunted house. See the attached application and please return this to Ms. Barston or Mrs. Archibald by **WEDNESDAY, OCTOBER 14th**. We hope to create a schedule so you know where to be and at what time during the Fall Festival. We want to make sure you have ample time to enjoy the Festival as well. Mr. Roberts will be selling candy apples for the 5th grade. If you can donate candy apples, we would love to have those as well!

Parents, we really need your help for this haunted house to look and work out well!

Please don’t hesitate to contact us with any questions, concerns, ideas…

Thank you so much in advance,

Mrs. Archibald & Ms. Barston

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**Haunted House Application**

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ am interested in participating in the 5th grade haunted house.

I would like to help by (choose and number your top three. 1 = favorite, 2 = next favorite, 3 = third favorite)

\_\_\_\_ Tour Guide (For the big house and kiddie tunnel)

\_\_\_\_ Coffin

\_\_\_\_ Body in the hospital

\_\_\_\_ Trash Monster

\_\_\_\_ Head on a Platter

I plan to dress as \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for Halloween/Fall Festival.

I can commit to helping in the haunted house for: (circle one)

15 minutes  
30 minutes  
45 minutes  
60 minutes  
4:00pm – 6:00pm, but please give me 20 minutes to enjoy the Fall Festival for myself

I understand that as a participant/actor for the 5th grade haunted house I am not allowed to touch anyone walking through the haunted house. I agree to show up for my scheduled time or let Mrs. Archibald/Ms. Barston know if something comes up and I cannot attend **the day before** the haunted house.

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/guardian Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

My parent/guardian, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ would like to help with the haunted house. (*See Next Page)*

I can help by:

\_\_\_\_ Donating the following supplies: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_ Set-up during the day

\_\_\_\_ Take down after Fall Festival

\_\_\_\_ Collecting tickets at entrance

The best way to contact me is by phone/email (circle one).

My contact information is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_